

**NEW MILLS SCHOOL
INCLUSION AND WELLBEING COMMITTEE MEETING
MINUTES**

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| Date: | Tuesday 21 January 2020 | |
| Venue: | New Mills School, Conference Room | |
| Present: | Felicity Wicks (FWi) Tyrone Roberts (TRo) Maggie Cole (MCo) Caroline Jesson (CJe) Sarah Cohen (SCo) Becki Taylor (BTa) | Chair of Governors Head of School Senior Family Support Worker |
| Apologies: | Ian Withers (IWj) | |
| Absence: | None | |
| In attendance: | Diane Barber | Minute Taker |

The meeting met its quorum and started at 17.35

| AGENDA ITEM 1 | WELCOME | To be actioned by | Time |
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| Discussion | TRo welcomed everyone to the meeting. Timeline for agenda distribution was discussed | DBa | |

| AGENDA ITEM 2 | CURRENT SITUATION UNDERSTOOD, WITH NEXT STEP ACTIONS | To be actioned by | Time |
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| Discussion | <ul style="list-style-type: none"> • CJE explained her actions whilst IWj absent - pulling information together from CAHMs/My Concern/Provision Map/SIMS. Gaining an overall view of IWj's role. • Work to be done on a centralised record. Provision map suitable but NMS not bought into it whilst under current contract • Realisation that staff, governors need to see different information. | | |

| AGENDA ITEM 3 | UNDERSTANDING OF FAMILY SUPPORT AT NMS | To be actioned by | Time |
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| Discussion | <ul style="list-style-type: none"> • TRo asked what BTa's role is. • BTa showed power point presentation (attached) showing the Family Support available and systems/processes that are in place. | | |

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| <p>Note</p> | <ul style="list-style-type: none"> • 15 schools bought into this - 13 primaries and Glossopdale • Currently 3 family support staff who can mix and match skills. • BTa explained training that family support staff have received and the structure of social care - now 3 levels not 4. • BTa mapped out provisions of shared resources across all schools who have bought in and explained the overall vision for the services/ accountability. She explained about Youth Connect 5 and the mentoring programme 'Twister Connect' (Cheshire East) focussing on life skills mentoring. • BTa doing rainbow badge. <ul style="list-style-type: none"> • Awareness that BTa and Year Managers need supervision/training • MCo worried BTa's role covers so much - no one can cover all this. How much will extra funding cost? BTa said funding would come from extra schools joining and hopes to get another support member. • BTa spoke of DHu's 6 week programme/monitoring which MCo said was good practice. • MCo said there is a need to recognise that what BTa is doing with families is a good thing, and that 10/12 years ago this was carried out by statutory agencies, not brought to the school door. • MCo asked where BTa is getting her information on good practice. BTa replied she has had 8 training sessions, tool kits, basic guidelines from DFe | | |
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| AGENDA ITEM 4 | SEND DEEP DIVE | To be actioned by | Time |
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| <p>Discussion</p> | <ul style="list-style-type: none"> • CJE has been looking at reports in IWi's absence. • CJE said there is a significant gap in SEND and PP Crossover. Nationally 3.5% and NMS is 8-10%. NMS has a high percentage of SENs as a school. • TRo asked what provision is in place to reduce the gap. CJE said JWi has software that should be able to pull all the bits together. Getting information into provision maps needs time and capacity of team is limited. • The question was asked about resources to get this happening and TA team are considering this. <p>CJE has taken over line management of SEN this year. Work In progress of how SEND works When information in place, we will be able to be clear on resource, manage expectations on what can we give and on timescales. For example: waiting list for CAHMS - length of time is much longer than parents expect.</p> <p>Data in Provision Map shows how funding is spent. Improving over time as input is getting better</p> | | |

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| | <p>generally have. TRo/MCo would also like to meet with the Head Boy and Girl about the committees and if the Governors can support them and to ask if they would share their minutes/reports with them. The Governors would also like to ask the Head Boy and Girl about SEN support as they need to have meaningful discussion with students (Pupil Voice) and ask for certain information. The Head boy and Girl to report back. SCl to be asked to contact MCo/TRo.</p> <ul style="list-style-type: none"> • Pupil Premium - strategy and nationally recognised document has to be agreed by October Half term. Links in with SIP. • CJE from Governors - looking at crossover of SEN and Pupil Premium as these are very different pathways for PP and SEN currently. What would help? <ul style="list-style-type: none"> • How to face external visitor - how SEN works • Know documentation is correct • Gap closing • Intervention put in place for gap reduction • Being confident to say 'this is the process your child will go through • Crossover of Pupil Premium and SEN - don't necessarily know full crossover yet. • What is full process • Case study • When a child comes with no data/barely reading and writing/ what do you do - this is on the questionnaire. • Difference between children - Whole child - Parental support or not • Outcomes if not happy need to ask more questions • Improvements need to be seen | Head Boy and Girl | |
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| AGENDA ITEM | BEFORE NEXT MEETING | | |
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| | <ul style="list-style-type: none"> • Confirm safeguarding action plan has been submitted - CJE to check • SEN Plan and PP Plan on one Drive | CJE CJE | Before next meeting |

| AGENDA ITEM | DATE OF THE NEXT MEETING |
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| | Tuesday 17 March 2020 |

| Agenda ITEM | ITEMS FOR THE NEXT AGENDA | |
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| 1 | Welcome | |
| 2 | Data - attendance, well-being, behaviour | |
| 3 | SEN presentation - current situation of what we do <ul style="list-style-type: none"> • SEN Policy and Information report • Accessibility plan • SEN Governors report Next Steps | Documentation to be uploaded by 10/03 by CJE |