

New Mills School – September 2020 Behaviour/Routines – Appendix to the behaviour policy – Covid19 response	
8.30	Students to arrive no earlier than 8.30
	<p>Face masks used on public transport – Facemasks to be kept on when entering school and at muster point Facemasks will be worn in outdoor spaces as well as indoor spaces at all times throughout the day</p> <p>Each year group to muster at specified muster point lining up alphabetically in form groups and observing physical distance requirements of 1 metre between each person</p> <ul style="list-style-type: none"> • Year 7 – Arden Street Car Park (where they will be told which tutor group they will join) • Year 8 – Basket Ball Court (behind the gym) • Year 9 – First Tennis Court • Year 10 – Second Tennis Court • Year 11 – Court between the Canteen and Construction <p>Allocated staff member(s) to ensure students demonstrate appropriate behaviour adhere to physical distancing requirements. Whistles provided</p>
8.40	Students to be calmly dismissed and sent to lesson one. Continuing to observe physical distancing. Facemasks to continue to be worn
	Where possible inside and around the site students and staff to walk on the left and enter buildings through designated entry and exit points. Facemasks to continue to be worn around site as students enter a classroom and until teacher signals they may be removed
8.45	<p>Lesson one - This applies to every lesson Starts of lessons to be decided by member of staff. It will not always be possible to line students up when sanitising and hand washing</p> <p>Student protocols</p> <ul style="list-style-type: none"> • Use the hand sanitiser provided by your teacher • Collect wipe • Wipe all hard surfaces • Desk including under front edge • Chair • Mini whiteboard (if provided) • Sit down in silence • Get all of your equipment/books out • Leave your tissues on your desk ready to put in the bin on the way out • Wait for the member of staff to tell you to remove your facemask <p><u>At the end of every lessons you must:</u></p> <ul style="list-style-type: none"> • Pack up all your work and equipment into your bags • When signalled by teacher put your facemask back on • Collect wipe and any tissues/rubbish • Leave the classroom as directed by your teacher • Put all rubbish into the bin as you leave the room <p>Same applies to any tissues used for 'catch it/kill it/bin it'. This is to ensure the teacher is able to keep 2m away from students in the lesson All members of staff, where possible, physically distance at 2 metres from students. Visors to be used for any close quarter work that needs to be undertaken</p>
9.45	<p>Movement – This guidance applies to each scheduled movement time</p> <ul style="list-style-type: none"> • Staff to provide corridor supervision and meet & greet, provide hand sanitiser and workplace wipe as students arrive during each movement time wearing visor or mask if required • Students to walk on the left inside and outside where possible • Physical distancing to be observed at least 1 metre where possible • Students are NOT allowed to physically interact with each other (pushing/shoving/play fighting etc) • Students must wear facemask whilst moving around school both indoor and outdoor
9.50	Lesson two

10.50	Movement
10.55	Lesson three
11.55	<p>Eat/play/tutor - This guidance applies to each play time</p> <ul style="list-style-type: none"> • Year groups to STAY in their designated social area and must NOT move to another area • Students are NOT allowed to physically interact with each other (pushing/shoving/play fighting etc) • Ball games are allowed within their own year group bubble NONE contact ball games – hand sanitizing essential after this • Coats are allowed outside but MUST be removed inside • Students must NOT wander off to see their teacher at lunch/after school, They must remain in their designated areas • Students must wear facemask/covering when: <ul style="list-style-type: none"> ○ Queuing to enter the canteen (removing just before hand sanitising) and when leaving (replacing just before hand sanitising) ○ Moving from one area of the school to another (canteen to outside play area then to tutor time) ○ Whilst outside during the play session
12.15	Movement
12.20	Eat/play/tutor
12.40	Movement
12.45	Eat/play/tutor
1.05	Lesson 4
2.05	Movement
2.10	Lesson 5
3.10	<p>Students to leave site</p> <ul style="list-style-type: none"> • End of lesson 5 all students must put on mask as directed by teacher as with other lessons and told not to remove it until they are off site and appropriately physically distanced from one other, or have got off their bus • Staff to direct students off site. • Students are NOT permitted to stay on site after school unless in detention, have a music lesson or attending Take Part in the Art. No extra-curricular clubs for the first half term. • Students catching the bus must maintain one metre distance and wear facemask • Students must stay in the bus bay area and not congregate on school site • Those not getting the bus must go home
	<p>In the community</p> <ul style="list-style-type: none"> • New Mills School sees every student as an ambassador for the good reputation of the school and expects them to behave in a manner that shows pride and respect for the school, community and staff. • The high expectations we have of students apply both inside school and out in the wider community, particularly if dressed in school uniform. We expect all students to continue demonstrating responsibility and respect shown in school at the end of the day and when they go home. In particular continuing to adhere to the physical distancing expectations • Any incidents of misbehaviour, misconduct or bringing the school into disrepute which occur outside of school or in the local community; on the journey to and from school, will result in a sanction being applied (From a C3 detention up to and not limited to a fixed term exclusion)
	Behaviour Expectations
	<ul style="list-style-type: none"> • C1 to C4 system continues • On call • Seclusion – Physically distanced • Fixed term exclusions will be used for serious breaches of the behaviour policy • Detentions Physically distanced in the hall • Lesson high expectations still required • Positive attitudes to learning still expected by students • Rewards to continue to be issued • Correct Uniform worn correctly is expected

	<p>Facemask Guidance</p>
	<ul style="list-style-type: none"> • Face coverings must be a face mask - e.g. not bandanas, snoods, etc • Facemasks should not have any kind 'intimidating' or 'inappropriate' design on them - e.g. printed to look like skulls, exaggerated lips etc • Facemasks should not have overt branding on any branding logo's may be asked to be covered or coloured • We strongly encourage the use of fabric, re-useable masks rather than disposable ones • As well as a facemasks, students must have a resealable plastic bag for their mask so that they can store it responsibly between usage • Both the facemask and the plastic bag should be clearly and permanently marked with the student's name and their tutor group • Students keep their facemask in its bag in their inside blazer pocket for accessibility and safety • If a student attends school wearing an inappropriate mask or forgets to bring one, we will issue a disposable substitute for the day. This will be logged on classcharts as a C2. Accumulation of C2's will have a sanction attached • Parents/carers should instruct their children on how to safely put on and take off a facemask. School will also repeat and re-emphasise these messages
	<p>General school expectations</p>
	<ul style="list-style-type: none"> • First Aid – use classcharts do NOT let out of lesson to go to S1 • No students to be let out of lesson to go to S1 – use on call/first aid • Students are NOT allowed to walk unsupervised around school (jobs/collecting books/copying etc) • There will be no runners • Mobile Phone rule will continue from 8.40. NO mobiles phones allowed to be used without teacher permission. For example, as part of the lesson to enhance learning. Phones continue to be prohibited during all social times • If a phone is confiscated, on call notified and students place phone in a plastic bag. Staff do not need to touch the phone until it is placed in a plastic bag • Toilets – Students to use toilets during movement time/lunchtime. Only in rare circumstances and the member of staff believes there is an urgent need to leave class will students be allowed to go to the toilet. This must be logged on classcharts using the 'toilet button'

This policy has been approved by Governors on _____ and is available on the school website.