

**NEW MILLS SCHOOL
QUALITY OF EDUCATION COMMITTEE MEETING
MINUTES**

Date:	Tuesday 1 ST October 2019 at 6:30pm	
Venue:	New Mills School, Conference Room	
Present:	Felicity Wicks (FW) Freda Rashdi (FR) Michael Shew (MS) Jeremy Poulter (JP)	Co-opted Governor Parent Governor (Chair of committee) Co-opted Governor Parent Governor
Apologies:	None	
Absence:	None	
In attendance:	Alison Barker (AB) Diana Malkin (DM) Caroline Jesson (CJ)	Assistant Headteacher Clerk Assistant Headteacher

The meeting met its quorum and started at 6.30pm

The documents discussed in the meeting can be found in the OneDrive meeting folder

AGENDA ITEM 1	WELCOME
Discussion:	The Chair welcomed everyone to the meeting.

AGENDA ITEM 2	APOLOGIES FOR ABSENCE
Discussion:	There were no apologies received.

AGENDA ITEM 3	DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA
Discussion:	There were no declarations of interest in any agenda item.

AGENDA ITEM 4	MINUTES OF THE LAST MEETING 11TH JUNE 2019
Discussion:	The minutes of the last meeting were considered by the committee.
Agreed:	The minutes were agreed as an accurate record of the meeting.

AGENDA ITEM 5	MATTERS ARISING FROM THE LAST MINUTES
Discussion:	<ul style="list-style-type: none"> • DH will email a SWOT summary to DM. requested AB will remind • Notes of SEN SWOT to be added to OneDrive. Completed • ABa presented the SWOT template, to be used for the Faculty Team Leaders (FTLs) to present to the committee. This can also be found in the OneDrive meeting folder. • The Strengths and Weaknesses focus on the Faculty, while Opportunities and Threats focus on external matters. Teachers will advise on how they will address the issues. • Governors will bring back the updated version of the SWOT to the committee, having carried out their visit. • The template has been shared with the FTLs and Debbie. • The committee approved the new template.

AGENDA ITEM 6	COMMITTEE PLAN FOR 2019-20
Discussion:	<ul style="list-style-type: none"> • The annual committee plan can be found on the Governors Master Agenda on OneDrive. • It is noted there may be times when CJ is required to also attend the Inclusion &

	Wellbeing meetings, which are at the same time as the QE meetings.
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AGENDA ITEM 7	ADOPTION OF TERMS OF REFERENCE
Discussion:	This will be carried over until the next meeting, and will be updated by FR in the interim.

AGENDA ITEM 8	ASSESSMENT POLICY
Discussion:	<ul style="list-style-type: none"> AB advised that the Assessment Policy is more streamlined and staff are using more technologies and innovative ways to mark. Over the year, all teachers have tested methods against these criteria: Does it enhance students' response? Does it reduce workload? Is it supporting student development? Students' responses have been scrutinised and shared at the FTL meeting. AB then drew up a new Assessment Policy Students will engage in next steps and will work together for reflective marking. The summative assessment part has not changed much, the formative assessment part is more different. Some of the appendices have been removed, as they were longer relevant. <p>Q: How do the 5Rs fit in with the assessment policy? A: They all do in their own ways, for example, the students have to be resilient in getting homework marked. They have to reflect on their marks and how to improve. Q: If the student gains an idea of what reflection means, does the teacher use language to help that? A: Yes. Staff have spent a year finding ways to streamline their marking.</p> <ul style="list-style-type: none"> From page 7 it is noted that each faculty has its own principles of feedback, which will be published on the website. Staff have ownership of the new assessment. AB requests that the policy go to the FGB for approval.
Action:	To recommend the Assessment Policy for approval at the FGB on 17 th October 2019

AGENDA ITEM 9	WHOLE SCHOOL DATA
	<p>The Data Overview was presented by CJ, from which the following points were highlighted:</p> <ul style="list-style-type: none"> The data is presented in a different format than it has been in the past, partly with a view to joining TTLP, as they produce more data, and also that it tells more of the full story than ALPS alone. The first table shows the last 3 years and the current Years 7 to 11. Years 7 and 8 are bigger year groups. The various attainment measures are shown for each year group. It shows KS2 data, forecasting, and whether this has gone up or down since the last data capture. The categories are English, Maths, Science, Languages, Humanities and EBacc. On the ALPS gradings, it is noted that red is more positive. Attendance and Behaviour data will be shown in future tables. The committee considered there is a more positive picture, going forward, and that school are working with staff on the accuracy of forecasting, which is the focus of CPD this year. The committee noted that the accuracy of predicted data can vary greatly and it is down to individual teachers. The committee discussed that it would be useful to have a view of the accuracy of the data later in the year. The committee noted which subjects have improved or declined, from last time they were improved on. <p>Q: What is the reason for the decline of Year 9 in Science? A: It was February/March – Reporting Period 2. There were some behavioural changes and some issues on the accuracy of predictions.</p> <ul style="list-style-type: none"> Once this year's internal data comes in, the rest of the progress will be added to the

	<p>table.</p> <ul style="list-style-type: none"> The current Year 11's most recent data has been analysed and found to come out with predicted ALPS 4 score. However, PP students would come out with a 7, which would be a negative score. The Y11 PP students are being grouped according to their barriers to learning, and those are being addressed. The Committee considered the specific areas of action to help PP students to achieve more highly. Some middle ability BTEch students are not performing well, but this is a factor of the way ALPS incorporates BTEch data. A student development group is up and running, and there are 3 different groups of PP students, according to their support needs. For Year 11 the 3 BTEch scores are being looked into by CJ, with a view to supporting progress and attainment in Science. Year 9 is a small year group, which will have implications for options choices. PP pupils are coming into school with average marks and should be leaving with average GCSE results, but they are not. PP is therefore a significant focus. The committee discussed that the gap is narrowing for PP students. <p>Q: Is the school's gap on entry into Year 7 of PP vs non PP less than the national average? A: That is not known. Q: Are there many PP pupils who have exceeded expectations? A: There have been PP pupils who have done this, but the reality is that most do not. There is a very diverse cohort of PP pupils at New Mills, with a small amount of funding available.</p> <ul style="list-style-type: none"> The committee commented that the new format of data has the advantage that previous years' figures can be looked back on. Any further comments or questions can be emailed to CJ.
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AGENDA ITEM 10	ITEMS FOR NEXT AGENDA
Discussion:	<ul style="list-style-type: none"> SWOT Report Subject Options – this is to be moved to 14th January 2020 meeting. LB is now in charge of this. QA of Teaching AB is doing an NPQH and needs to do a presentation to governors, so this will take place at the next meeting. It will be on summative assessment.
Actions:	<ul style="list-style-type: none"> FR will speak to FW about who should update the master agenda and advise DM if it can be changed. FR FR will speak to FW about Sarah Cohen reporting to this committee, as she is the Student Development Link Governor. FR

AGENDA ITEM 11	ANY OTHER BUSINESS
Discussion:	<ul style="list-style-type: none"> There was no other business to discuss.

AGENDA ITEM 12	DATE OF NEXT MEETING
Discussion:	<ul style="list-style-type: none"> Tuesday 5th November 2019 at 6.30pm.
Action	

There being no further business the meeting closed at 7.35pm