



Headteacher:
Mrs Heather Watts

Tel: 01663 743284
email: head@newmillsschool.co.uk
web: www.newmillsschool.co.uk

Advice to Parents and Carers

Please note in the event of severe weather that may affect the School's normal opening hours, the following procedures will be put in place:

What happens if the weather deteriorates during the day:

- The School will only close in the event of severe weather or on advice from the Local Authority. The decision will be made by the Headteacher, based on ensuring the Health and Safety of students and staff.
- If a decision to close the School is made, it will be posted on the School's website and Facebook page, and parents will be advised via text message and/or email. Parents should ensure that the School has up to date mobile phone numbers and email addresses.
- Students that are normally collected will be instructed to contact parents for advice on what to do.
- Students walking home will be advised to walk in groups.
- School will be kept opened and appropriately staffed until the last student has left the building.
- Please note that staff are **not** permitted to give lifts to students.

Severe Weather Overnight:

- Any decision to close the School will be made as early as possible.
- If a decision to close the School is made, it will be posted on the School's website and Facebook page, and parents will be advised via text message and/or email. Parents should ensure that the School has up to date mobile phone numbers and email addresses.
- The School will also advise the local radio station, where possible, and Derbyshire County Council of the closure.
- Where possible, there will be a skeleton staff manning the telephones and to be on hand should a student not get the message and arrive at School.
- Student absences during 'official' closures will be marked as authorised.

How you can help:

- Relay the message to anyone you know who may not be able to be contacted by the School.
- Where possible, keep regular checks on the School website and Facebook page, as well as the Derbyshire County Council school closure site and the local radio station;
 - www.newmillsschool.co.uk
 - <https://apps.derbyshire.gov.uk/applications/school-closures/>
- Talk through the procedure with your son/daughter and plan with them what they should do in case of bad weather.
- **Ensure that School has your up to date mobile phone number and email address.**
- If your own circumstances dictate that your child is unable to make it into School due to adverse weather conditions, please advise the School immediately via the pupil absence line.
- Parents acting on the assumption that the School would be closed without gaining confirmation, or failing to inform the School of the circumstances that prevents the child coming into School, risk their child's absence being registered as an un-authorised absence.
- **During school closure please direct your child to the online platform where they can engage with any work set by their teachers.**