



NEW MILLS SCHOOL PART ONE MINUTES OF THE FULL GOVERNING BOARD MEETING (online)

Date:	Tuesday 8 th May 2021	
Venue:	Zoom	
Present:	Jeremy Poulter (JP) Felicity Wicks (FW) Sarah Cohen (SC) David Houlton (DH) Chris Furness (CF) Sue Fisher (SF) Sam Monteath (SM) Caroline Jesson (CJ) Alison Barker (AB) Michael Shew (MS) Tim O'Brien (TO) Tyrone Roberts (TR) Maggie Cole (MC)	Parent Governor Co-opted Governor Staff Governor Co-opted Governor LA Governor Parent Governor Parent Governor Co-Headteacher Co-Headteacher Co-opted Governor Parent Governor Parent Governor Co-Opted Governor
Apologies:	None	
Absence:	None	
In attendance:	Ed Salter (ES) Emma Adrio (EA) Emma Maslin (EM)	Clerk Assistant Headteacher Student Development Leader

The meeting met its quorum and started at 6.02pm

AGENDA ITEM 1	WELCOME AND APOLOGIES FOR ABSENCE
Discussion:	The chair welcomed everyone to the meeting. No apologies or absences ere Chris Furness will leave the meeting at 6.45pm.

AGENDA ITEM 2	DECLARATIONS OF INTEREST
Discussion:	No declarations of interest.

AGENDA ITEM 3	DECLARATIONS OF ANY OTHER BUSINESS
Discussion:	There were no declarations of any other business.



AGENDA ITEM 4	5 R's CURRICULUM MAPPING
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Discussion: EA and EM presented their work on student development audit and mapping against the 5 R's:

- The Student Development team are mapping the audit against the 5 R's values, taking into account all statutory content.
- Thematic mapping is broken down into 16 themes such as Alcohol, Tobacco & Drugs, CEG and Citizenship. This is mapped from Y7 to 11.
- Majority of Y10 entered for HPQ this year and it will be offered to current Y9 for next year.
- Language of the 5R's has been reviewed through tutorials and asking forms to reflect on their understanding of each of the 5R's.
- From September the branding of the 5 R's will be reviewed across the school. At each half term one of the themes of the 5R's will be presented to students to embed into the student's ways of thinking. The SD team will also look at current affairs and how to embed that into tutorials. This includes image recall activities with debate style questions and 'Votes for Schools', where students discuss and vote on a current affairs issue. Once they have voted the students are able to see the results from other schools and discuss those.
- Next steps: National accreditation goals for the school and a big push on quality assurance.
- A new team will be established, with 4 additional members of the SD team starting in September.

Q: To what extent is the incoming Headteacher involved in planning for the next year?
A: The SD team are yet to meet Heather; this process is to ensure that the mapping meets statutory requirements, and the next steps of quality assurance and national accreditations will be presented to Heather.

Q: With so much information and misinformation on the thematic topics, how does this mapping help students to make good judgements?
A: This is done by quality assuring the resources the school use and the organisations we work with. Fact checking is also important. Votes for schools, for example, are put together by teachers. Additionally, one of the 16 principles of learning is to distinguish between fact and opinion. This critical thinking is woven into the academic curriculum.

Q: Is the thematic mapping communicated to parents and if so how?
A: Previously this information has been put onto the school website, but this September the school hope to write to each individual year group to help them to understand what the tutorials will be about.

The governors commended the comprehensive piece of work that has been produced.



AGENDA ITEM 5	MINUTES OF THE LAST FGB MEETING 23 rd MARCH 2021 & MATTERS ARISING
Discussion:	<ul style="list-style-type: none">• Item 3 Headteacher appointment: FWi, JPo and DHo met with faculty team leaders regarding the appointment, who requested clarifications.• Item 4 – FWi to send safeguarding training link to SFi ONGOING• Item 6 - Physical health to be included in discussions at the next BAPD meeting. SFi will attend this committee meeting. ONGOING – This will be discussed at the next meeting.• Item 7 - CJ will discuss the Risk Assessments issue with GC. COMPLETED• Item 8 - ES to amend the QE minutes to reflect that the literacy program is continuing. COMPLETED• Item 10 - SM to assist with capturing EDI information ONGOING MC will speak to CJ about this and involve SM to assist.
Agreed:	The minutes were approved as an accurate record.
Action:	SFi will attend the next BAPD committee meeting

AGENDA ITEM 6	UPDATE FROM QUALITY OF EDUCATION COMMITTEE
Discussion:	<p>JP shared an update from the most recent QE Committee, held on 11th May 2021:</p> <ul style="list-style-type: none">• Wearing of masks was discussed following the change in government guidance. The committee agreed on the school's position that personal choice for staff and students is encouraged.• Teacher Assessed Grades discussed. A huge amount of work undertaken by staff, further discussed in item 9.• Catch up initiatives and WIFI issue addressed, it will now be installed in a limited number of rooms.• New Curriculum review structure will be in place from September and SWOT analysis will be removed. The curriculum review process will require involvement of more than just the faculty link governors. Governors who may specialise in a subject will be asked to be part of the reviews. It would involve a whole day for the governor and staff member, booked in advance. <p>Q: Is Y11 leaving after assessments appropriate given the amount of education they have missed? A: Teachers still have a lot of TAGs work to do. Attendance was tailing off in the last 2 weeks once assessments had finished and the focus was on enriching experiences. Y11 have remote learning booklets, made in collaboration with the colleges students are going to. Students who might struggle to reach level 3 have already been worked with.</p>



The TA team still has links with SEN students and some TA visits will take place with students for their first day at college.

Q: With regards to the curriculum review, what does 'removing governors from observational process' entail?

A: Governors will still go in to school, but now they will be involved in looking at a range of issues around that subject.

AGENDA ITEM 7

UPDATE FROM BEHAVIOUR, ATTITUDES AND PERSONAL DEVELOPMENT COMMITTEE

Discussion:

TR circulated a report from the most recent BAPD committee, held on 18th May 2021:

- Cases for student mental health have nearly doubled from November 2019 to November 2020. Additional support will be discussed with SLT, and recommendations made to the FGB.
- Widening gap for Y9 and Y10 was discussed. The committee were satisfied the interventions in place.
- If the school see a further increase in students needing help there will be issues around caseloads. There is no remit to increase the budget, but a plan has been put into place to increase pastoral support and SEN support.
- The committee discussed the importance of staff wellbeing and expressed concern over the caseloads they had. It will be discussed regularly at committee level and brought to FGB meetings.

Q: Is the Summer School not running similar to other schools?

A: They are not recommended as intervention for the Y9 and Y10's discussed at the committee meeting, but summer schools outside of this are running for children coming from Y6 to Y7 and possibly some of the current Y7s. This is in line with what other schools are doing.

AGENDA ITEM 8

UPDATE FROM RESOURCES MANAGEMENT COMMITTEE

Discussion:

TO gave an update from the most recent RM committee, held 24th May 2021:

- 5 -year budget plan extraordinary RM meeting taking place Monday 14th June. Discussion points will be providing clarity to DCC over legacy debt repayments and to discuss the improved budget position of the school and the opportunity to balance debt repayments and investment in the school. WIFI extension is also due to be discussed.
- SFVS recommended for approval at the FGB. The committee requested Garry Cash include comments next to the items in red.
- 2021-22 Budget recommended for approval. The budget was available for the FGB to view prior to the meeting.



- It was noted that concerns were raised at the RM meeting on supply teacher cover and the impact this had on the school while school teachers had to focus on TAGs.

Q: Point 29 on the SFVS (Have the results of the dashboard been carefully considered and potential follow-up actions identified?) if there was anything that the committee were concerned about could you bring it to FGB in future?

A: Yes, if any of the dashboard brings up an area that needs discussion the RM committee will bring it to FGB.

With the budget requiring approval at this meeting, it was queried why the mental health budget/WIFI issues discussed at other committee meetings were not considered before signing off the budget.

It was clarified that it is a part of the agreement with DCC is that any surplus has to be committed to the repaying the legacy debt. There will also be 8 less students in next year's intake, which will affect the budget.

The budget must be approved at this FGB meeting, and an extension already agreed by DCC.

It was noted that the two items discussed such as WIFI funding and mental health numbers doubling are taking place in an uncharacteristic year and that discussing the above issues with a view to the budget forecast would not have been possible as they were reactive issues.

Action:

- The FGB ratified the SFVS form.
- FW proposed the budget for approval. Motion carried. The FGB ratified the 2021-22 school budget.

AGENDA ITEM 9	CO-HEADTEACHER'S REPORT
	<ul style="list-style-type: none"> • TAGs update • Catch-up premium update
Discussion:	<p>AB & CJ gave a verbal Co-Headteacher's report:</p> <ul style="list-style-type: none"> • TAGs: Exam boards have commended the school on the rigour gone into the process. • The current stage the school is at in the process is that every assessment has had some moderation on them. Each faculty team leader has checked every qualification in their subject and that every student that has a variance form that needs it. Grades have been submitted to CJ, who is in the process of data analysis. Currently the data is showing where NMS expected to be and is looking good for progress and attainment. Once data analysis has been completed, it will be moderated at SLT. The grades will then be



submitted to the exam board. Results day is August 12th and will take place in school as well as electronically.

Governors commended CJ and staff on putting together such a robust process.

- Catch up premium: Principals of funding were established at grassroots level, asking classroom teachers. Literacy catch up was identified and the accelerated reader programme is underway and already closing the gap. It has been decided to invest in the programme for Y8 next year as well.
- A disciplinary literacy consultant has come in to do CPD sessions with staff to identify the particular needs within a subject and identify how students can write in a particular style for that subject.
- Y9 project up and running as of yesterday, starting their foundation work for their GCSE's. Teachers are confident that the next 6-7 weeks will stand the students in good stead for next year. If this is effective it will be considered for future years.

AGENDA ITEM 10

GOVERNOR TRAINING

Discussion:

FW circulated summer training opportunities. Governors have replied in email to declare which training courses they choose to take.

September meeting will have some time allocated to going through the training lists and allocating them to governors.

Governors will be asked to briefly summarise training they have attended at future FGB meetings, and cascade information as appropriate.

AGENDA ITEM 11

GOVERNOR MEETINGS FORMAT

Discussion:

FW circulated government meeting guidance, which mixes face to face meetings with remote meetings.

The final FGB of the year is proposed to take place in person. Governors are asked to contact FW if they have any issues with this that they do not wish to raise in a general meeting.

It was suggested that for next year, subject to the guidance at the time, FGB meetings take place in person and committee meetings are virtual. Hybrid meetings are not preferred. Governors approved of this meeting method.

ES has added meeting dates in the FGB and committee folders. They will be agenda items to agree for the next meeting



Action:	2021-22 meeting dates to be an agenda item for the next FGB and committee meetings.
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AGENDA ITEM 12	GOVERNOR RECRUITMENT/SKILLS AUDIT
Discussion:	JP circulated skills audits to governors. JP will produce a matrix for the next FGB. There has been some interest from people for becoming Co-Opted governors, with a view to appointing someone to begin for September 2021
Action:	Governor skills matrix to be discussed at the next FGB meeting.

AGENDA ITEM 13	SETTING PRIORITIES FOR NEXT YEAR
Discussion:	Informal zoom meeting 17 th June to meet incoming Headteacher Heather Watts. MS will discuss arranging the meeting from his account. Committee chairs are meeting to discuss committee planning and strategically consider priorities for next year.

AGENDA ITEM 14	POLICIES/PROCEDURES FOR REVIEW/APPROVAL
Discussion:	<ul style="list-style-type: none">Uniform Policy recommended for approval by the BAPD committee
Agreed:	Uniform Policy approved by the FGB.

AGENDA ITEM 15	ANY OTHER BUSINESS
Discussion:	No further business was discussed.

AGENDA ITEM 16	DATE OF NEXT MEETING
Discussion:	Tuesday 13 th July 6pm.

There being no further business to discuss, the meeting finished at 7.56pm